**SOUTH WESTERN HEREFORD ASSOCIATION**

**EXECUTIVE MEETING MINUTES**

**11TH DECEMBER 2018**

**At Nicholashayne Farm, Wellington.**

1. **Apologies**

Mr & Mrs J Moorhouse, Miss J Hawke, Mr C Wearne, Mr J Palmer

1. **Present**

Mr & Mrs P Caunter, Mr L Gould, Mr A Gifford, Mr M Harris, Mrs I Jennings, Mr A Miller, Mr E Mills, Mr K Prettejohn and Ms A Kerslake,

Angela Kerslake stated that there were members that wished to be co-opted onto the Executive Committee. Alan Miller, Christine Caunter and Mr Jamie Palmer. Edward Mills proposed that these members be elected en-bloc, this was seconded by Alan Gifford and all were in favour. It was also proposed that Christine Caunter chair this meeting in the absence of Chairman Jonathan Moorhouse. All agreed and were happy for Christine to take the Chair.

1. **Minutes of the Executive meeting held on 23rd March 2018.**

A copy of the minutes were distributed and read.

Edward Mills proposed that the minutes be adopted as a true record and Alan Gifford seconded. All attending that meeting were in favour.

Matters arising: Ravensprings.com where recommended as a source for purchasing merchandise. There were discussions of bringing forward the AGM date. The feasibility of this to be discussed at a later date. Advertise the Devon County Show when the entries are open as the show lacks numbers to qualify for national points.

1. **Discuss finances of the SWHA and prepare accounts for adoption**.

Following on from the AGM accounts Christine Caunter asked what the sundry expenses were which couldn’t be answered at the time. Isobel Jennings stated that these were for the Hot drinks available on arrival at the last AGM. The Accounts now need to be formally adopted and all agreed to approve these at a future meeting. Isobel stated her grievances at being elected off as her role as Treasurer at the last AGM.

The Current and Deposit accounts are held with Lloyds Bank. It requires two signatories to sign any documentation such as mandates and cheques etc. Currently there are three existing signatories - Isobel Jennings, Jonathan Moorhouse and Marcus Lury. A letter received from Marcus Lury to Jonathan Moorhouse stated that he wished no longer to be signatory. Isobel Jennings stated that she would like to remain. A Bank Mandate had been prepared by the new Treasurers in office Jonathan and Rosemary Moorhouse to change address details. Remove Marcus Lury and to add current Secretary Angela Kerslake. Isobel Jennings stated that she was reluctant to sign this until the expenses of the UKHY event were addressed and given assurances that in future Club funds should be properly managed and expenses approved accordingly.

It was discussed that the Club ought to have four signatories in place in the event of some not being available in the future. Les Gould proposed and Mike Harris seconded that a fourth be included. All were in favour.

Mike Harris was proposed by Alan Gifford and seconded by Alan Miller. Christine Caunter was proposed by Isobel Jennings but Christine felt she ought to decline. All agreed to the former proposal with one abstention.

Isobel Jennings signed the Bank Mandate and agreed to liaise with Christine Caunter on the logistics of handing over the treasurers records and paying in books etc.

1. **Planning the Constitution**

Christine Caunter stated that the current constitution formed in the 70s was very outdated. Edward Mills stated that he was glad to see that Avon (now named South Glos) was in the Clubs area. The Clubs name should contain ‘Western’ where ever possible especially on legal documents. Christine Counter proposed to go through the existing Constitution to adjust piece by piece each section with thoughts and ideas from the room which was done. It was decided that a draft which included the alterations would be discussed at a further meeting and then put to the AGM for approval and adoption.

Les Gould left the meeting at 3:55pm

**10. Any Other Business**

1. A general discussion was had of holding the AGM of the SWHA in each county on rotation. Keith Prettejohn reminded the room that all had agreed at the AGM to go to Launceston in 2019.
2. New HCS breeders in our Club area to get a Welcome Pack with possibly one years free membership
3. Alan Miller stated that the Herd Competition rules need clarifying and maybe ought to be included into the Constitution. It was decided that once the Constitution is formally adopted it ought to be set in stone for many years to come, whereas if the rules of the Competition were standalone the Committee could amend them as and when they see fit.
4. To have a meeting on the last Tuesday of January (29th) to discuss the accounts, future events and the draft constitution.

The meeting closed at 4:30pm

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